



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Monday 23rd February 2026

To all members of the Council Finance Committee: Councillors John Glover (Chair of Council & Committee), David Pafford (Vice Chair of Council), Alan Baines, Richard Wood, John Doel (Vice-Chair of Committee), Chris Griffiths and Mark Blackham.

Dear Finance Committee members

You are invited to attend the **Finance Committee meeting** which will be held on **Monday 2nd March 2026 at 7.00pm at Melksham Without Parish Council Offices (First Floor), Melksham Community Campus, Market Place, SN12 6ES** to consider the agenda below:

TO ACCESS THE MEETING REMOTELY, PLEASE FOLLOW THE ZOOM LINK BELOW. THE LINK WILL ALSO BE POSTED ON THE PARISH COUNCIL WEBSITE WHEN IT GOES LIVE SHORTLY BEFORE 7PM.

Click link here:

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRIVWVU54UW1YWWE4NkNrZz09&omn=82029087144>

Or go to www.zoom.us or Phone 0131 4601196 and enter: **Meeting ID: 279 181 5985**
Passcode: 070920. Instructions on how to access Zoom are on the parish council website www.melkshamwithout-pc.gov.uk. If you have difficulties accessing the meeting please call (do not text) the out of hours mobile: 07341 474234

To access the agenda online please scan the below QR code.

YOU CAN ACCESS THE AGENDA PAPERS HERE

Yours sincerely

Teresa Strange, Clerk



AGENDA

1. **Welcome and Housekeeping**
2. To receive **Apologies and approval of reasons given.**
3. **Declaration of Interests:**
 - a) To receive **Declarations of Interest**
 - b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.
4. **To consider holding items in Closed Session due to confidential nature**

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of business, where publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
5. **Public Participation**
6. **Grant Aid:**
 - a) To note the Grant Aid policy prior to reviewing grant applications
 - b) To note budget provision for Grant Aid 2026/27
 - c) To consider how grant awards should be made following comments at the last Annual Parish meeting.
 - d) To consider Grant Aid applications for 2026/27
7. **Area Board Grants:** To consider update and potential support and/or match funding for grant applications that would directly benefit parish residents
8. **CIL and Section 106:**
 - a) To consider response from Melksham Town Council on joint CIL arrangements
 - b) To consider latest update on transfer of funds from Melksham Town Council for East of Melksham Community Centre project
 - c) To consider and recommend appropriate rate of interest to be applied to the following:
 - CIL transferred to the parish council from Melksham Town Council for the East of Melksham Community Centre. To consider if should be applicable to s106 fund transfer too.
 - The s106 maintenance fund for Shurnhold Fields held in the parish councils accounts.

9. **Procurement:** To consider issues raised about specification and evaluation of future project quotes/tenders and agree way forward.

10. **Bank Accounts:**

- a) To consider closing the Unity Trust Bank Instant Access account as interest rates are now reducing.
- b) To note that the FSCS deposit protection limit has increased but the parish council is not eligible under this protection

11. **Bowerhill Sports Field:**

- a) To consider requests from teams to hire the sports pavilion and field for next season (determines layout which determines income/fees)
- b) To consider fees and charges for the 2026/27 football season starting 1st August 2026.
- c) To consider charges for youth tournament in the summer

12. **Audit:**

- a) To appoint Internal Auditor for 2026/27
- b) To consider potential response to new Assertion 10 (Data Protection & Website Accessibility) on the AGAR (Annual Governance & Accountability Return) for 2025/26 to the External Auditor
- c) To note the parish council is part of the user trial/pilot for digital AGAR submission for 2025/26

Copy to: All Councillors